

Instructor Development Program (IDP) Application Requirements Summary



Introduction Section: The Instructor Development Program (IDP) enhances the skills and knowledge of ASCM instructors, providing a structured pathway for their teaching development. To teach ASCM's courseware, instructors must be authorized, ensuring they meet the necessary standards for high-quality education. The IDP offers two levels of development: Recognized and Master.

	Recognized	Master
<i>There are two levels of Instructor Development.</i>	Novice or experienced ASCM instructors. These individuals will benefit from co-teaching with another Recognized or Master Instructor.	This level is ideal for the most experienced and adept ASCM instructors who set the standard for high-quality education. Master instructors have demonstrated a strong command of the ASCM educational offerings.

Application Requirements

I. Membership and Endorsements	Recognized	Master
Active ASCM Membership Partner Endorsement (all applicants) Recommendation Letter	<ul style="list-style-type: none"> <input type="checkbox"/> Must be a member of ASCM (any type except student), provide membership ID, and expiration date <input type="checkbox"/> Must submit a Partner Endorsement Form <input type="checkbox"/> Corporate instructor may submit a Corporate Client Endorsement Form in lieu of Partner Endorsement Form <input type="checkbox"/> Must submit a Recommendation Letter from an ASCM Authorized Partner. 	
II. Practical Instructional Experience	Recognized	Master
<u>Stand & Deliver Skills Hours</u> - <i>Minimum classroom hours in front of any class (not presentation). Includes: live, synchronous online, and asynchronous delivery of courses (face-to-face, virtual, or hybrid). Maximum allowable asynchronous hours: 40, calculated as 4 hours per student over 10-week course with 10 students.</i>	<input type="checkbox"/> There is no minimum Instructional Experience required to apply as a Recognized Instructor.	<input type="checkbox"/> 300 hours (as instructor); a minimum of 200 hours must be ASCM courses.
II. Instructor Training Courses Requirements	Recognized	Master
ASCM Train the Trainer, ASCM Learning Dynamics for Instructors, or equivalent	<ul style="list-style-type: none"> <input type="checkbox"/> Must take ASCM Train the Trainer 6.0 (TTT6.0) course. <input type="checkbox"/> May take Learning Dynamics for Instructors (LDI) course taught or co-taught by a master instructor but not required. <input type="checkbox"/> Instructors who take TTT6.0 (or LDI) must apply for IDP within 12 months of taking the course. 	<ul style="list-style-type: none"> <input type="checkbox"/> Must take ASCM Train the Trainer 6.0 AND ASCM Learning Dynamics for Instructors courses taught or co-taught by a Master instructor. <input type="checkbox"/> Instructors who take TTT6.0 or LDI must apply for IDP within 12 months of taking the course.
	If you wish to have another course considered for equivalency, you must: <ul style="list-style-type: none"> <input type="checkbox"/> Submit the 1-page ASCM TTT6.0 Equivalency Application <input type="checkbox"/> Submit the 1-page ASCM LDI Equivalency Application <input type="checkbox"/> To find upcoming TTT or LDI courses: Learning Opportunities 	

IV. ASCM Body of Knowledge (Instructor Training Courses)	Recognized	Master
ASCM Train the Trainer (TTT)	<ul style="list-style-type: none"> □ Certificate of Completion of a TTT6.0 course within 12 months of applying to Instructor Program. □ As a Recognized TTT Instructor, you may assist a Master Instructor and co-teach TTT6.0 classes. 	<ul style="list-style-type: none"> □ Be a Recognized Instructor for TTT6.0. □ Co-teach TTT6.0 a minimum of two times with a Master instructor within 12 months. Observation can be conducted during a live class. □ Obtain approval(s) from Master instructor(s) co-taught with. □ Observation Component: Authorized ASCM Proctor will observe & approve applicant. <ul style="list-style-type: none"> • Observation may be done virtually • View Instructor Training Observation Rubric • Click here to request an observation session □ As a Master TTT Instructor, you may teach or co-teach TTT6.0 courses.
ASCM Learning Dynamics for Instructors (LDI)	<ul style="list-style-type: none"> □ Certificate of Completion of a TTT6.0 and LDI6.0 course within 18 months of applying to Instructor Program. □ As a Recognized LDI Instructor, you may assist a Master Instructor and co-teach LDI6.0 classes. 	<ul style="list-style-type: none"> □ Be a Master Instructor for TTT6.0 and be a Recognized Instructor for LDI6.0 □ Co-teach LDI6.0 a minimum of two times with a Master instructor within 18 months. Observation can be conducted during a live class. □ Obtain approval(s) from Master instructor(s) co-taught with. □ Observation Component: Authorized ASCM Proctor will observe & approve applicant. <ul style="list-style-type: none"> • Observation may be done virtually. • View Instructor Training Observation Rubric • Click here to request an observation session □ As a Master LDI Instructor, you may teach or co-teach LDI6.0 courses.
ASCM Applied Instructor Skills (AIS)	<ul style="list-style-type: none"> □ Certificate of Completion of a TTT6.0, LDI6.0, and AIS2.0 course within 24 months of applying to Instructor Program. □ As a Recognized AIS Instructor, you may assist a Master Instructor and co-teach AIS2.0 classes. 	<ul style="list-style-type: none"> □ Be a Master Instructor for TTT6.0 AND be a Master Instructor for LDI6.0 AND be a Recognized Instructor for AIS2.0 □ Co-teach AIS a minimum of two times with a Master instructor within 24 months. Observation can be conducted during a live class. □ Obtain approval(s) from Master instructor(s) co-taught with. □ Observation Component: Authorized ASCM Proctor will observe & approve applicant. <ul style="list-style-type: none"> • Observation may be done virtually. • View Observation Criteria & Rubric – AIS2.0 (<i>Not Available</i>) • Click here to request an observation session (<i>Not Available</i>) □ As a Master AIS Instructor, you may teach or co-teach AIS2.0 courses.

IV. ASCM Body of Knowledge	Recognized	Master
Certified Production and Inventory Management (CPIM) Certified Supply Chain Professions (CSCP), Certified Logistics, Transportation, Distribution (CLTD), Certified in Transformation for Supply Chain (CTSC), Foundations/Certificate Products	<input type="checkbox"/> Must have current Certification for the program you'd like to teach. <input type="checkbox"/> Must possess the credential for the Certificate you'd like to teach. <input type="checkbox"/> APICS certification is not a prerequisite for teaching Certificate or FOSCM courses	<input type="checkbox"/> Must have current Certification for the program you'd like to teach. <input type="checkbox"/> Must possess the credential for the Certificate you'd like to teach. <input type="checkbox"/> APICS certification is not a prerequisite for teaching Certificate or FOSCM courses <input type="checkbox"/> 300 hours (as instructor); a minimum of 200 hours must be ASCM courses
Supply Chain Operations Reference – Digital Standards (SCOR-DS) *a SCOR-P endorsed instructor must attend a full SCOR-DS update training to be a SCOR DS Recognized Instructor *All others must complete full SCOR-DS training & obtain a letter of completion	Step 1: Proof of completion of a SCOR-DS or Sustainability training (100% attendance is required) Step 2: Endorsing ASCM partner has a SCOR DS course or Sustainability training planned. Step 3: Observation required: ASCM will assign an Authorized Proctor to observe & approve applicant.	<input type="checkbox"/> Already a Recognized SCOR DS Instructor <input type="checkbox"/> 300 hours (as instructor); a minimum of 200 hours must be as a SCOR instructor.
Building a Sustainable Supply Chain – Best Practice & Solutions (Sustainability)	<ul style="list-style-type: none"> • Observation may be done virtually or in-person. • View Observation Criteria & Rubric - SCOR DS • View Observation Criteria & Rubric - Sustainability • Click here to request an observation session 	<input type="checkbox"/> Maintain the requirements of a Recognized TLP Advisor <input type="checkbox"/> 300 hours (as instructor); a minimum of 200 hours must be as a SCOR instructor. <input type="checkbox"/> Facilitated a minimum of 3 TLP trainings
Transformation Learning Program (TLP)	<input type="checkbox"/> Must be a Recognized Instructor in ASCM IDP <input type="checkbox"/> Proof of completion of a SCOR-P, SCOR-DS, and/or CTP (Certified Transformation Professional) <input type="checkbox"/> Proof of completion of a TLP training <input type="checkbox"/> Submit a TLP Advisor Application	<input type="checkbox"/> Maintain the requirements of a Recognized TLP Advisor <input type="checkbox"/> 300 hours (as instructor); a minimum of 200 hours must be as a SCOR instructor. <input type="checkbox"/> Facilitate a minimum of 3 TLP trainings
V. General Background	Recognized	Master
General Background	<input type="checkbox"/> Your current resume or curriculum vitae should demonstrate your familiarity with the subject matter of our courseware, and that you have met the minimum education and work experience requirements.	<input type="checkbox"/> Your current resume or curriculum vitae should demonstrate your familiarity with the subject matter of our courseware, and that you have met the minimum education and work experience requirements.
Educational and work experience:	Meet the minimum educational and work experience requirements for all recognitions: <input type="checkbox"/> High School Diploma/GED and ten or more years of work experience. <input type="checkbox"/> Associate's degree and eight or more years of work experience. <input type="checkbox"/> Bachelor's degree and six or more years of work experience. <input type="checkbox"/> Master's degree and four or more years of work experience. <input type="checkbox"/> PhD degree and two or more years of work experience	Meet the minimum educational and work experience requirements for all recognitions: <input type="checkbox"/> High School Diploma/GED and ten or more years of work experience. <input type="checkbox"/> Associate's degree and eight or more years of work experience. <input type="checkbox"/> Bachelor's degree and six or more years of work experience. <input type="checkbox"/> Master's degree and four or more years of work experience. <input type="checkbox"/> PhD degree and two or more years of work experience

- * *If a Partner endorsement relationship dissolves, you will have 60 days to find another partner to endorse you.*
- * *Equivalency will only be considered for TTT and LDI*
- * *To find upcoming TTT or LDI courses: [Learning Opportunities](#)*
- * *Foundations – [Foundations of Supply Chain Management \(FOSCM\)](#)*
- * *Certificate Products - [Endorsement and Certificate Programs | ASCM](#)*