



ASCM CONNECT

4-5 June 2024, Brussels, Belgium Registration

Terms & Conditions

The ASCM CONNECT 2024 Meeting (hereinafter the "Event") is organised by ASCM (hereinafter the "Organiser") from 4 June to 5 June 2024 in Brussels, Belgium. MCI Benelux S.A (hereinafter "MCI") supports the Organiser in the organisation of the event, providing the following services: Registration management and On-site event logistics.

By registering to the Event, participants (hereinafter "participant" or "participants" or "you") are entering an agreement with ASCM and MCI, for which all participants are requested to read and acknowledge the Terms & Conditions set out below.

Event Secretariat

All registration inquiries should be sent to the ASCM registration secretariat at [ASCM CONNECTEurope@ascm.org](mailto:CONNECTEurope@ascm.org).

Registration & Fees

All participants are required to register to the event via the online registration system.

Registration fees can be consulted [here](#)*

*All fees (i) must be paid in EUR (€) and are the net amount due to the Organiser (all transfer costs are for the participant) and exclude 21% of Belgium taxes.

Methods of payment

The online registration platform is a secured site. Major credit cards (American Express, VISA and MasterCard) are accepted. Payments by bank transfer are also allowed.

For payments by credit card, the payment confirmation is notified upon completion of the registration process. Participants will receive a confirmation email including a link to their digital invoice. The invoice will reflect the amount paid by credit card. Participants who do not receive a confirmation email should contact ASCMCONNECTEurope@ascm.org.

In case of a rejected online credit card payment, the participant is recommended to contact the credit card issuer in order to check if online transactions are being declined by the issuer. The

payment gateway provider is Ingenico e-Commerce Solutions.

For payments by bank transfer, an invoice is issued upon completion of the registration process. Participants will receive a confirmation email including a link to their digital invoice. The invoice will reflect the amount to be processed by bank transfer. Participants who do not receive a confirmation email should contact ASCMCONNECTEurope@ascm.org.

All fees have to be transferred in EUR (€) before Monday, 17 June 2024.

Invoice

Participants are issued with an invoice upon completion of the registration process. All participants registering to represent a company/organisation with registered VAT Number should provide their VAT Number during the registration process. VAT Numbers are verified by the Organiser in order to prevent fraud. Invoices are issued based on details provided in the payment page of the registration process.

Registration Cancellation, Transfer & Refund Policy

All registration cancellation & transfer requests should be sent by email to the Registration Secretariat at ASCMCONNECTEurope@ascm.org.

The following cancellation conditions will apply:

- Until 5 May 2024 for any reason, the full amount will be refunded minus a €75 cancellation fee (excluding applicable taxes and excluding any and all transfer costs which shall be fully borne by the participant)
- From 7 May 2024, refunds are no longer possible, however transfer of registration may be accommodated.

Registrations could be transferred following the applicable conditions below:

- Until 13 May 2024: a transfer of registration to another participant from the same company may be accommodated free of charge. Please do reach out to the Registration Secretariat at ASCM CONNECTEurope@ascm.org to transfer your registration.

➤ From 27 May to event days: a transfer of registration to another participant from the same company may be accommodated free of charge only in case that participant is unwell with COVID 19 (medical certificate would be requested), you are required to quarantine due to COVID 19 exposure, your country does not allow you to travel or Belgium does not allow you entry. You will be expected to provide evidence in these cases.

All refunds are made in EUR (€) and are subject to prevailing exchange rates. Refunds will be processed within 30 days from the end of the Event, and in the same manner as the original payment was received. If bank charges apply, they will be deducted from the refunded amount.

COVID-19 Health and Safety Protocols

You agree to carefully review and follow the Event COVID-19 health and safety protocols located [here](#) prior to the Event, and comply with the Event COVID-19 health and safety protocols at all times during the Event. You acknowledge and agree that the COVID-19 health and safety protocols are based on the current environment and are subject to change at any time to reflect the latest developments, guidelines and regulations developed by the applicable government authorities, the Venue, public health officials or the Organizer. You must fully comply with all of the COVID-19 health and safety protocols in place at the time of the Event. Failure to follow the COVID-19 health and safety protocols may, in the sole discretion of the Organizer, result in you being prohibited from entering the Event, you being ejected from the Event, you being permanently barred from attending the Event or any other ASCM event, and/or the Organizer, the Venue or applicable authorities taking any other action permitted by law. In any such circumstances, you remain liable for payment of the full registration fee associated with your registration.

Covid-19 Assumption of Risk and Waiver of Liability

You acknowledge that COVID-19 has been declared a worldwide pandemic by the World Health Organization, is extremely contagious and is spread mainly through close contact from person-to-person. You therefore acknowledge and agree that the Organiser or the Venue cannot guarantee that you will not become infected with COVID-19 at the Event. You understand the risk of becoming exposed to or infected by COVID-19 in connection with your participation in the Event and you personally assume this risk. Additionally, you forever expressly release and waive all and any claims (whether in contract, tort or otherwise) against ASCM, MCI or the Venue and their respective officers, directors, employees, contractors, representatives, agents, licensors, successors and assigns arising out of or related to exposure, infection and/or spread of COVID-19, whether before, during or after attendance at the Event to the fullest extent permitted by law. You expressly understand and agree that this waiver means that, to the fullest extent permitted by law, you give up your right to bring any claims, demands, causes of action, or suits including for personal injury, death, disease or property losses, or for any other losses, liabilities, costs and expenses including but not limited to claims of negligence, and give up any claim that you may have to seek damages, whether known or unknown, foreseen or unforeseen.

General Assumption of Risk and release of Claims

You acknowledge and agree that your attendance or participation in the event or any related activities is completely voluntary, and you understand the nature of the event. In addition to the Covid-19 assumption of risk and waiver of liability section of these terms, to the maximum extent permitted under applicable law, you accept and assume all risks of any and all personal injury or damage to your personal property that you may face while attending the event. You hereby release ASCM, MCI, the Venue, and their respective officers, directors, employees, contractors, representatives, agents, licensors, successors and assigns from, and waive, any and all claims, demands, causes of action, suits, damages, losses, liabilities, costs and expenses (including without limitation reasonable attorneys' fees and costs) that you may have now or in the future, whether known or unknown, foreseen or unforeseen, associated in any way with the event.

Modification and Cancellation of the Event

ASCM reserves the right to modify the event programme, which is published as an indication only. In the event of cancellation of the Event, at any time, as a result of any event of "force majeure"

or for other reasons that are beyond the control of ASCM and MCI, the participant shall waive any claim for damages or compensation. The registration fee shall be refunded minus EUR (€) 75.00 admin fee (excl. applicable taxes and applicable transfer costs). The Organiser shall not be held liable for any other costs or losses incurred, such as transportation costs, accommodation costs, financial losses, etc.

Use of Materials

Without any prior consent from the Organiser, a participant must not: reproduce, copy or translate the Event materials; create derivative works from the Event materials; modify the Event materials; commercially exploit the Event materials. All information collected through the registration process can be used for marketing purposes.

Photos and Videos

Filming and/or photography will take place during the Event. By registering, attending, or participating to the Event, you consent to your image and likeness being used in print and/or digital marketing materials and channels of ASCM (now and in the future) and to waive any right to compensation or remuneration.

Disclaimer & "Force Majeure"

ASCM and MCI do not accept liability for any damages or costs in the event of "force majeure". Force majeure reasons include but are not limited to war or threat of war, riots, civil strife, terrorist activity, industrial disputes, natural or nuclear disaster, adverse weather conditions, epidemics, pandemics, health risks, fire and closure of airports or airspace, government decisions or administrative injunctions, including without limitation possible restrictions, recommendations, guidelines, or other measures imposed or recommended to

be taken by (health) authorities. It is moreover expressly agreed that the unforeseeability condition does not have to be fulfilled for any health-related event (such as for instance coronavirus related pandemic, another pandemic or epidemic and/or quarantine measures) to qualify as an event of force majeure.

Data Privacy and Security

The European General Data Protection Regulation (EU GDPR) entered into force as of 25 May 2018 and it involves some additions to data protection. ASCM and MCI take your privacy very seriously and perform their activities and services in compliance with GDPR requirements. MCI is acting as Data Processor for this event on behalf of ASCM. By registering to the ASCM Connect 2024 Meeting taking place on 4-5 June 2024, in Brussels, Belgium, you consent to the applied privacy policy.

Governing Law

Any dispute resulting from the above terms and conditions will be subject to Belgian law, and by accepting these terms you are submitting yourself to the exclusive jurisdiction of the courts of Belgium.

Code of Conduct

ASCM and MCI are committed to enabling events at which everyone can participate in an inclusive, respectful, and safe environment. We value each member and want all guests to have an enjoyable and fulfilling experience. Accordingly, we expect all attendees to show respect and courtesy to other people. All communication should be appropriate for a professional audience, including people of different backgrounds. Event members are solely responsible for their actions.

Disclaimer

We believe that our different identities make us powerful as a community and organize the work of our teams accordingly. However, part of the content at virtual events is user-generated, and you may find other delegates' or participants' communications, graphics, audio files or additional information inappropriate, offensive, harmful, inaccurate, dishonest, misleading, and/or deceptive. In this case, please, report an incident as described below.

Behaviour

We ask that in interest of open and honest participation, you:

Behave in a way as to create a safe and supportive environment for all event participants, including the organizers, moderators, attendees and speakers, and via all communication channels.

Commit to a respectful curiosity, open-minded participation, and a positive, inclusive attitude, having empathy and tolerance for people who may not share your opinion and understand how your views might impact other people. Please, don't engage in any form of harassing, offensive, abusive, discriminatory, derogatory or threatening speech or behaviour, including (but not limited to) relating to race, gender, gender identity and expression, national origin, religion, disability, marital status, age, sexual orientation, physical appearance or other protected category.

Comply with the instructions of the moderator and any event staff.

Comply with all applicable laws.

Consequences

Breaches of this Code of Conduct may result in disqualification from participating in the registered event but also future face-to-face and/or virtual events.

Reporting an incident

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please immediately contact event staff onsite or contact the organizer by email ASCMCONNECTEurope@ascm.org.

Thank you

